

National MI AXIS

# Quick Start Guide

## Delegated

Dated: November 2019

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National Mortgage Insurance Corporation | 2100 Powell Street | 12<sup>TH</sup> Floor | Emeryville, CA 94608 | [nationalmi.com](http://nationalmi.com)

Introducing National MI AXIS – the next generation in MI ordering technology.

## 1. To Get Started:

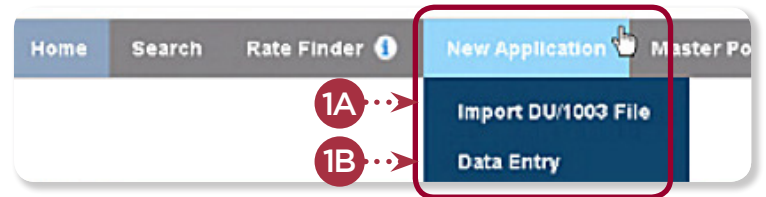
Go to <https://axis.nationalmi.com> and login.

Select **New Application** and from two options:

A) Import your **DU/1003 File** to automatically populate your data fields or **1A**

B) Select **Data Entry** **1B**

**Note:** Please use Internet Explorer version 9 or higher, Firefox, or Chrome



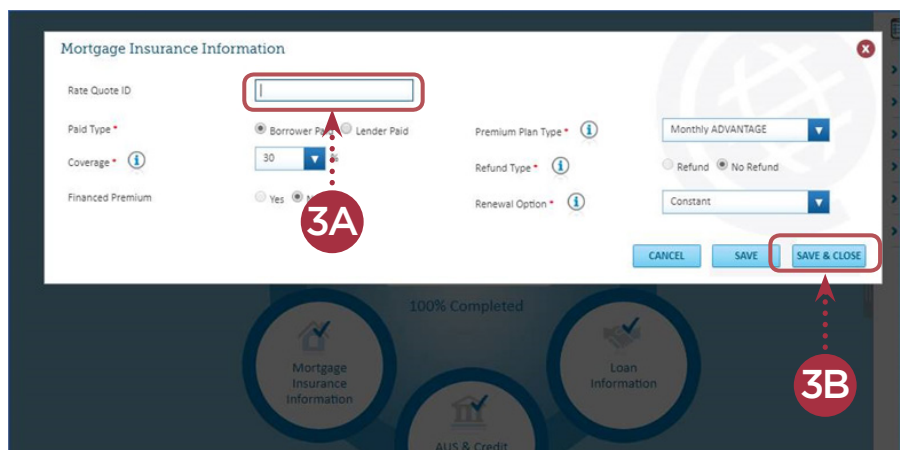
2. A) The system will automatically display missing fields on the left-hand panel **2A**

B) Click the red text link to navigate directly to the missing fields **2B**



3. A) Add Rate Quote ID. This enables pricing tolerance for DTI without MI **3A**

B) Complete the required items marked with a red asterisk (\*), then select **Save & Close** **3B**



4. When 100% complete:

- A) Select **Submit** to receive your National MI commitment certificate **4A**

To view instructions:

- Delegated Document Management Upload, go to [nationalmi.com/del-doc-mgmt](http://nationalmi.com/del-doc-mgmt)

**Note:** You can edit information within your MI order until the commitment is activated.



This completes your loan submission to National MI.

**REMINDER:** For questions, contact Solution Center at [solutioncenter@nationalmi.com](mailto:solutioncenter@nationalmi.com) or call **855.317.4NMI (4664)**.

Thank you for choosing National MI. Our priority is your success and we're dedicated to providing you with the highest level of MI expertise and service.

## Delegated Loan Document Delivery

1. Upload Delegated Loan Document Package

- A) Search loan and select Add/View Documents
- B) Follow the pop-up window directions and select **Upload** to submit **1B**

**Note:** Please use Internet Explorer version 9 or higher, Firefox, or Chrome

