

National MI AXIS

Quick Start Guide Delegated

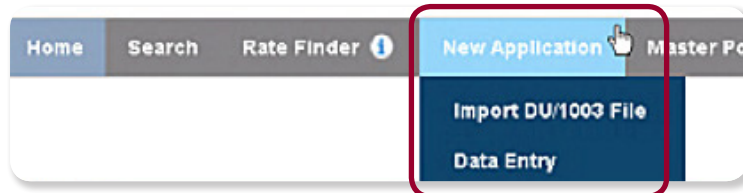
Dated: December 2016

National Mortgage Insurance Corporation | 2100 Powell Street | 12TH Floor | Emeryville, CA 94608 | www.nationalmi.com

Introducing National MI AXIS – the next generation in MI ordering technology.

1. To Get Started:

Go to <https://axis.nationalmi.com> and login.



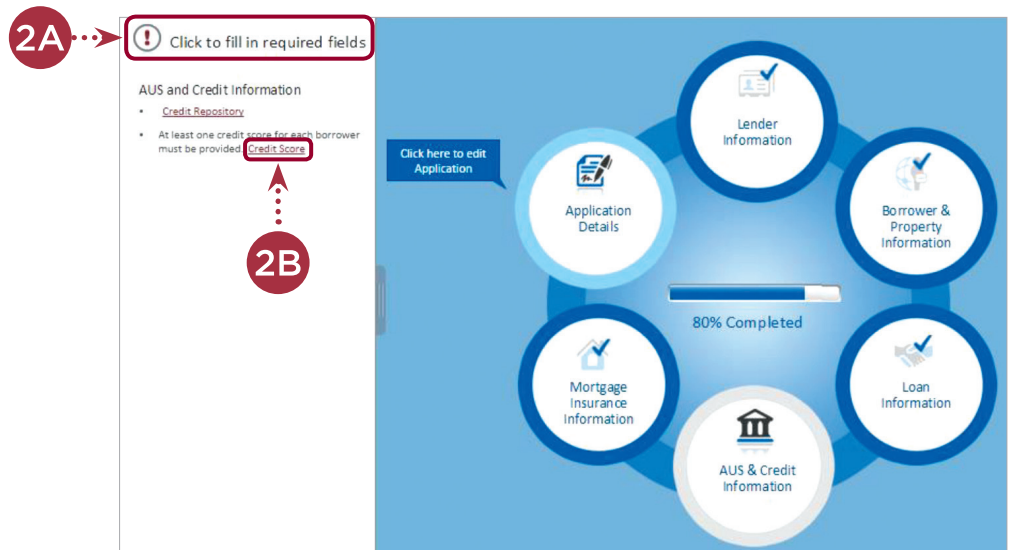
Select **New Application** and from two options:

- A) Import your **DU/1003 File** to automatically populate your data fields **or**
- B) Select **Data Entry**

Note: Please use Internet Explorer version 9 or higher, Firefox, or Chrome

2. A) The system will automatically display missing fields on the left-hand panel

B) Click the red text link to navigate directly to the missing fields



3. Complete the required items marked with a **red asterisk (*)**, then select **Save & Close**

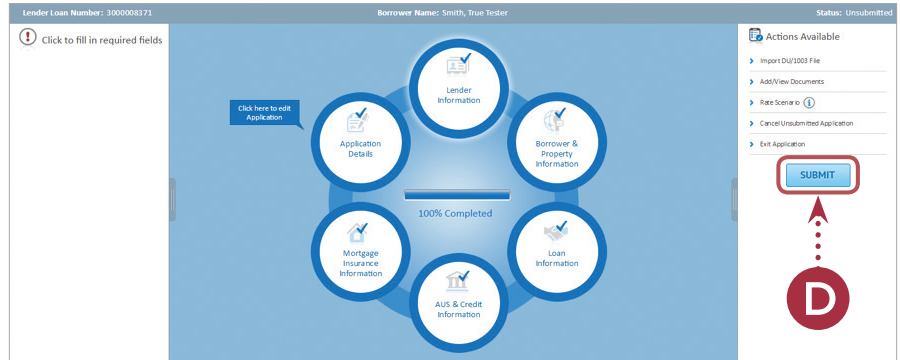
4. When 100% Complete

- A) Select **Submit** to receive your National MI commitment certificate **D**

To view instructions:

- Non-Delegated Document Management Upload, go to nationalmi.com/del-doc-mgmt

Note: You can edit information within your MI order until the commitment is activated.



This completes your loan submission to National MI.

REMINDER:

For questions, contact Solution Center at solutioncenter@nationalmi.com or call **855.317.4NMI (4664)**.

Thank you for choosing National MI. Our priority is your success and we're dedicated to providing you with the highest level of MI expertise and service.

Delegated Loan Document Delivery

1. Upload Delegated Loan Document Package

- A) Search loan and select Add/View Documents
- B) Follow the pop-up window directions and select **Upload** to submit **E**

Note: Please use Internet Explorer version 9 or higher, Firefox, or Chrome

