

- Go to <https://axis.nationalmi.com>  
Login with your user ID and password to the Home page. Access your loan using search on the toolbar.

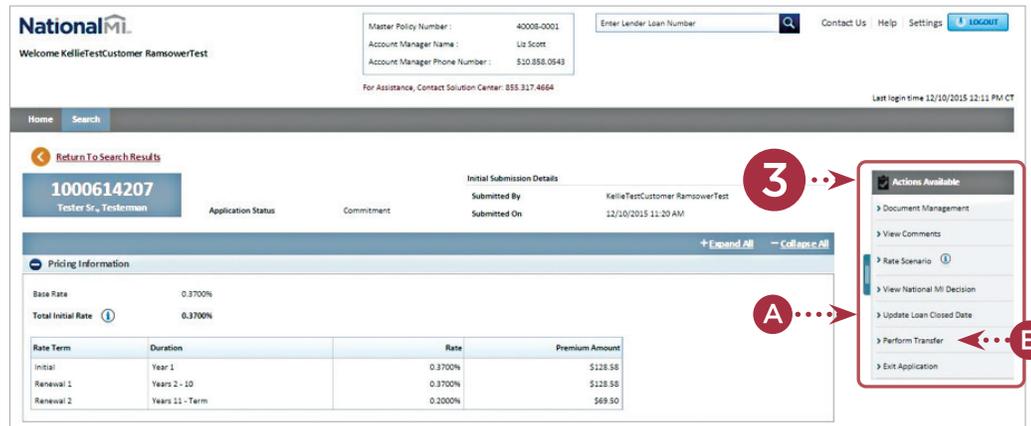


- From your search results, click on the MI Application Number to open the loan.



- Using **Actions Available** box on the **Loan Details page**, perform actions in this order:

- Update Loan Closed Date** – enter the data to activate monthly premium plans
- Perform Transfer** – report new Servicer and Insured



**Important Reminder:**

Actions performed in the specified order will process successfully. However, if the loan transfer is completed first then you will not be able to enter the loan close data.

## Thank you for choosing National MI



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Questions:  
National MI Solution Center  
855.317.4NMI (4664)  
[solutioncenter@nationalmi.com](mailto:solutioncenter@nationalmi.com)