

# Policy Servicing Solutions



We understand each Servicer's unique business practices and are committed to helping Servicers maintain an up-to-date and accurate portfolio. Our Policy Servicing team is here to assist you with a wide range of inquiries, including questions relating to coverage activation, billing and payment options, or general certificate servicing.

## MASTER POLICY ADMINISTRATION:

- Request Servicing approval be added to an existing Origination Master Policy
- Request a Servicing – Only Master Policy
- Servicers must be approved by Fannie Mae, Freddie Mac, FDIC, or NCUA in order to qualify to be an approved servicer with National MI

## ACTIVATION OPTIONS:

How to activate your National MI Certificate

### Monthly ADVANTAGE<sup>®</sup>:

- Fax completed Commitment/Certificate with the Loan Closed Date
- Email the Loan Closed Date to National MI

### Standard Monthly, Single, or Annual:

- Mail completed Commitment/Certificate along with the Initial Premium

## REMIT PREMIUM PAYMENT OPTIONS:

How to pay your initial and renewal premium payments

- National MI supports the receipt of wire transfers or Automated Clearing House (ACH) and checks
- For instructions on how to submit your wire or ACH, please email [servicing@nationalmi.com](mailto:servicing@nationalmi.com)
- Please send all check payments with a copy of the completed Commitment/Certificate

## GENERAL POLICY SERVICING ASSISTANCE:

Email or contact our Policy Servicing team for assistance with any of the following servicing activities:

- Service Transfers and/or Loan Sales
- Loan Number Updates
- Principal Balance Updates
- Certificate Administration Changes
- Cancellation of Coverage
- Reinstatement of Coverage
- Billing
- Disclosures
- Coverage Changes



For Questions and Answers regarding National MI SafeGuard<sup>®</sup> coverage:

[nationalmi.com/master-policy-resources](http://nationalmi.com/master-policy-resources)



Mail to:

**National Mortgage Insurance Corporation**  
PO Box 660849  
Dallas, TX 75266-0849

Overnight Payments:

**National Mortgage Insurance Corporation**  
2975 Regent Blvd  
Lockbox 660849  
Irving, TX 75063



Email:

[servicing@nationalmi.com](mailto:servicing@nationalmi.com)

Phone:

855.317.4NMI (4664)

Fax:

510.858.0341

Note: A copy of the completed Commitment/Certificate is only required for the initial premium payment and not for renewal premium payments.